

**NOTICE INVITING RATE CONTRACT**

(Box Tenders/Open Tenders)

**(FOR SUPPLY OF HOUSEKEEPING ITEMS AT NIT  
ANDHRA PRADESH, TADEPALLIGUDEM)**



**National Institute of Technology- Andhra Pradesh,**  
Beside Chennai - Srikakulam Highway,  
Kadakatla, Tadepalligudem, West Godavari District,  
Andhra Pradesh-534101.  
[www.nitandhra.ac.in/main/tender](http://www.nitandhra.ac.in/main/tender)

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### **TIME SCHEDULE OF VARIOUS TENDER-RELATED EVENTS**

(Rate Contract for supply of Housekeeping items)

Bid Document downloading Start date/ Time	<b>29.08.2025 from 05.00 pm.</b>
Bid Document downloading End Date / Time	<b>22.09.2025 up to 03.00 pm.</b>
Pre-Bid meeting	<b>10.09.2025 at 03.00 pm.</b>
Last Date and Time for receipt of Bids	<b>22.09.2025 up to 03.00 pm.</b>
Bid Opening Date /Time	<b>22.09.2025 at 03.30 pm.</b>
Financial Bid Opening Date / Time	Will be intimated later
Contact Person	The Associate Dean (P&D, SMMD), NIT Andhra Pradesh, Tadepalligudem. Email: <a href="mailto:dr_purchase@nitandhra.ac.in">dr_purchase@nitandhra.ac.in</a>
Reference No:	<b>NITANP/SMMD/TENDER/2025-26/37 Date: 29.08.2025</b>

**Signature of the Bidder with stamp**

### **CLARIFICATIONS**

Queries, if any, can be made through e-mail only to [dr\\_purchase@nitandhra.ac.in](mailto:dr_purchase@nitandhra.ac.in) and cc to [purchase@nitandhra.ac.in](mailto:purchase@nitandhra.ac.in) on or before **10.09.2025**. Queries received via any mode other than e-mail id mentioned above shall not be entertained. The queries should only be sent in the following format on the official letter head of the company.

<b>S. No.</b>	<b>Page No. (Tender Ref.)</b>	<b>Clause (Tender Ref.)</b>	<b>Description (Tender Ref.)</b>	<b>Query</b>

If there is any addendum/corrigendum related to tenders, it shall only be published on NIT- Andhra Pradesh website ([www.nitandhra.ac.in](http://www.nitandhra.ac.in)) and <https://eprocure.gov.in>. The Bidders are advised to check NIT Andhra Pradesh website regularly. No other mode of notice will be given.

The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made, if any. Bidders are totally responsible for incorporating/complying the changes/ amendments issued, if any, during pre-bid meeting in their bid.

If the last date of receiving/opening of the bids coincides with a holiday, then the next working day shall be the receiving/opening date.

The Technical bid along with relevant documents should be attached with original EMD and Tender processing fee. Physical submission of financial bid only shall be considered.

**Assoc. Dean, P&D (SMMD)**  
**NIT ANDHRA PRADESH**

**BID**

**File No: NITANP/SMMD/TENDER/2025-26/37**

**Date: 29.08.2025**

**Sub: Rate contract for supply of Housekeeping items at NIT Andhra Pradesh, Tadepalligudem.**

Sir/Madam,

Bids are invited on the Box/Open Tender platform from the reputed registered Firms/Agencies/Contractors/Suppliers. The details of bidding conditions and other terms can be downloaded from the NIT Andhra Pradesh website.

The attested copies of all the documents of technical bid, signed undertaking of Bidder should be submitted offline mode only to the Director, NIT Andhra Pradesh, Tadepalligudem, on or before opening of bid.

The participating Bidder/s shall have to pay tender processing fee (non- refundable) and EMD for the amounts specified in the Statement related to bids, in the form of DD drawn in favor of the Director, NIT Andhra Pradesh, Tadepalligudem.

Further, the Successful Bidder shall furnish a part of a bid as Performance Guarantee specified in the Statement related to bids, to be paid in the form of BG as mentioned in the Tender Schedule.

NIT Andhra Pradesh, Tadepalligudem, will not accept the tenders from blacklisted companies or undependable suppliers, whose past performance with NIT- Andhra Pradesh was found poor due to delayed and/or erratic supplies and those with frequent product failures, and also against whom there have been adverse reports of sub-standard quality/poor services, as defined in the other parts of the bidding documents.

**Signature of the Bidder with stamp**

**STATEMENT RELATED TO BIDS**

Bid Document Fee/ Tender Processing Fee (Non-refundable)	<b>Rs. 500/-</b> by way of RTGS/NEFT/DD from any Nationalized bank drawn in favor of the Director NIT Andhra Pradesh, Payable at Tadepalligudem. <b>Account Name:</b> Director NIT Andhra Pradesh <b>A/C No:</b> 35579546371 <b>IFSC Code:</b> SBIN0016305 Submit the payment Receipt for evidence.
EMD	<b>Rs. 1,00,000/-</b> by way of DD from any Nationalized bank drawn in favor of the Director NIT-Andhra Pradesh, Payable at Tadepalligudem. Bidder Registered with NSIC, MSMEs etc. will be exempted from EMD payment. Subjected to documentary evidence.
Bid Validity Period	90 days from the date of opening of financial bid
EMD Validity Period	90 days from the date of opening of financial bid
Contract Period	<b>Two Years</b> from the date of signing of agreement. (Contract will be initially for a period of one year and will be extended for one more on satisfactory performance.)
Period for signing the Rate contract agreement	Within 14 days from date of receipt of Rate Contract Order
Estimated Cost Value (ECV)	Rs. 48,00,000/-

## **TENDER SCHEDULE**

### **PREAMBLE:**

National Institute of Technology, Andhra Pradesh is the 31<sup>st</sup> NIT among the chain of NITs started by the Government of India. NIT Andhra Pradesh is established in the state of Andhra Pradesh in the academic year 2015 – 2016.

NIT Andhra Pradesh, Tadepalligudem, invites sealed tenders under two bid system i.e., technical bid and financial bid from reputed agencies/ companies/authorized dealers supplying housekeeping items, based on the eligibility criteria and general terms and conditions mentioned in this document.

**REQUIREMENT:** The requirement of various housekeeping items under Rate Contract is given at ANNEXURE-I.

### **TERMS & CONDITIONS:**

- 1) The housekeeping items required is of reputed brand or equivalent as approved by NIT Andhra Pradesh in terms of quality and quantity as mentioned against each item in the tender document.
- 2) The acceptance of tender will solely rest with Director, NIT Andhra Pradesh and may accept or reject the lowest or any other tender as per the eligibility criteria. No reasons will be furnished for acceptance or rejection of any tender. Canvassing in connection with tender is strictly prohibited and any canvassing will lead to make the bid of tenderer as ineligible.
- 3) The bidder may participate either in one or both the categories mentioned in the financial bid. However, all the goods under the respective category must be quoted in the financial bid.
- 4) The partially quoted categories will be considered as invalid. Hence, the bid shall be treated unresponsive, if both categories are considered as invalid.
- 5) The rate for each item mentioned in the financial bid should be handwritten in the quotation. No overwriting is allowed in the quotation. Any overwriting or corrections may lead to the rejection of the quotation.
- 6) The Unit rates in Indian Rupees should be clearly quoted for each item against each make. The agency should clearly mention for GST/taxes etc. if any. The items are required to be supplied for NIT Andhra Pradesh, Near NH no.16, Kadakatla, Tadepalligudem-534101.

7) **No commitment to accept lowest or any tender:** NIT Andhra Pradesh shall be under no obligation to accept the lowest or any other quotation received in response to this tender enquiry and shall be at its sole discretion to reject any or all offers without assigning any reason whatsoever.

8) The tender, which does not comply with our tendered specifications, shall be summarily rejected.

9) After having a Rate Contract with the selected vendor/bidder, the purchase of housekeeping items will be made as per requirement on as and when required basis during the period of Rate Contract. The Agency would be required to accept the part supply order as required from time to time by NIT Andhra Pradesh.

10) The supply of housekeeping items has to be made within a period of 10-15 days from the date of issue of subsequent supply order by NIT Andhra Pradesh as per requirement from time to time. In case firm fails to supply the housekeeping items in the specific time, fine will be imposed and will be deducted from the bill. If the delay exceeds further, the order may be cancelled and security deposit forfeited at the discretion of NIT Andhra Pradesh.

11) In Case the firm fails to supply the items within specified delivery period, the material will be procured from open market and the difference of cost, if any, will be recovered from Security Deposit or from pending bills of defaulting firm. The office may take necessary action for blacklisting such firm, if required.

12) The Interested bidders/vendors can visit this office on any working day, to inspect the specimens before submitting the bids.

13) The Director NIT Andhra Pradesh reserves the right to reject any or all the tenders without assigning any reason thereof.

14) Vendor should be capable of delivery of items at NIT Andhra Pradesh premises.

**15) Tenderer/Bidder should submit the following documents along with their bid.**

a) Tenderer should submit the documents of Income tax returns, PAN and GST registration, all other registrations if any.

b) The bidder should enclose the signed and stamped copy of the tender document on each page towards acceptance to all the terms and conditions.

c) Qualifying Information

d) If the tenderer is an authorized dealer, Authorization Certificate is to be provided.



- e) All the firms participating in the tender must submit a list of their partners etc. along with their communication details.
- 16) The requirement of consumable items may vary and the firm has to supply the items during the period of contract.
- 17) **Payment:** 100% payment will be released within 30 days after receipt and acceptance of material. No other payment terms including advance payment will be allowed.
- 18) No taxes shall be payable by us unless payment of the same is specifically mentioned by the supplier in the price bid and the same is legally leviable. If no specific mentioning of tax/GST, NIT Andhra Pradesh will assume that the price/s quoted is inclusive of all taxes and levies and binding on the firm to execute the order.
- 19) NIT Andhra Pradesh is not bound to procure items from the selected vendor only.
- 20) The tenderer has to quote the prices for the material/make/equivalent mentioned in the price bid. However, the tenderer shall be responsible about the quality of the material quoted in the price bid.
- 21) The items supplied should be of high quality and certified as per the Government standards. The material supplied if found to be other than the specified brand and inferior in quality will summarily be rejected.
- 22) The successful bidder shall submit security deposit of Rs. 50,000/- for each category. The same will be refunded after successful fulfillment of the agreement made between the institute and successful bidder. Once the rate contract is formulated, the Security deposit shall be submitted before releasing the payment against the first Purchase Order..
- 23) All the indents from the institute to successful bidder will be raised through e-mail only from the [purchase@nitandhra.ac.in](mailto:purchase@nitandhra.ac.in) to any mail ID as specified in the agreement.

Date:

Place:

Signature & Seal of the bidder

**ELIGIBILITY CRITERIA:**

1. Bidder must be a proprietor/firm/company having valid GST certificate.
2. The location / address of the bidder as per GST registration certificate should be within 500 kms of distance from NIT Andhra Pradesh.
3. The Average Annual turnover of FY. 2021-22, 2022-23 & 2023-24 should be at least 15 Lakhs issued by CA with UDIN Number.
4. The bidder should submit income tax returns for the concerned years i.e., AY 2022-23, 2023-24 & 2024-25
5. The bidder must have a valid PAN Card.
6. Each page of the tender document along with all other submitted documents must be duly signed by the Authorized signatory with Bidder's signature and seal.

**Name and Signature of bidder with seal**

### **METHOD OF SUBMISSION OF BIDS:**

1. The bid documents can be downloaded from the Institute website  
<http://www.nitandhra.ac.in/main/tender> and CPP Portal <https://eprocure.gov.in>
2. The bids should be filled in two bid formats with all the required documents as enclosures in separate sealed covers i.e.: (a) Part-I Technical bid, (b) Part-II Financial bid.
3. Two separate sealed covers should be specifically super-scribed as (a) “Technical bid for Supply of Housekeeping items at NIT Andhra Pradesh, Tadepalligudem” and (b) “Financial bid for Supply of Housekeeping items at NIT Andhra Pradesh, Tadepalligudem”. Both the sealed envelopes (a) and (b) are to be kept in another Master envelope, which should also be sealed and submitted.
4. The Master envelope should be super-scribed with “Tender for Supply of Housekeeping items at NIT Andhra Pradesh, Tadepalligudem” and shall be addressed to The Tender Box, C/o Material Management & Disposal Section, Sardar Vallabhbhai Patel Administrative Vista Building, National Institute of Technology Andhra Pradesh, Beside Chennai - Srikakulam Highway, Near Kondrupolu, Tadepalligudem, West Godavari District, Andhra Pradesh-534101.
5. Last date for submission of bid documents is **22.09.2025** up to 03:00 pm.
6. Bids received after the due date and time shall be summarily rejected.
7. Institute will not be responsible for postal delay.

### **EVALUATION PROCEDURE:**

1. At the first stage, the Technical Bids shall be opened in the presence of Bidders, who may like to be present on **22.09.2025 at 03.30 pm.** in **Material Management and Disposal Section,** Sardar Vallabhbhai Patel Administrative Vista Building of NIT Andhra Pradesh, Tadepalligudem.
2. IPC would evaluate the technical bids submitted by the Bidders.
3. Prior to detailed evaluation, the Institute will determine the substantial responsiveness of each bid to the tender document. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding/tender document and is without any material defects and deviations. Deviations from, or objections or reservations to critical provisions such as those concerning qualification/eligibility criteria, availability of facilities and amenities as needed, availability of government/statutory approvals and clearances, ready and explicit willingness to accept and honor the terms and conditions of contract etc. will be deemed to be material deviations.
4. If a bid is not substantially responsive, it will be rejected by the Institute and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
5. Only those Bidders whose technical bids have been found to be substantially responsive would be evaluated.
6. The Financial bids of those Bidders only shall be opened who qualified in the Technical Evaluation.
7. The total prices of each category (mentioned in financial bid) of all valid bids shall be compared. The lowest bidder who stands at L1 for each category will be awarded with rate contract to respective category. In case of tie, the contract will be awarded to the firm having highest average annual turnover for the FY. 2021-22, 2022-23 & 2023-24.
8. The decision of the Director, NIT Andhra Pradesh, Tadepalligudem, is final in this regard.
9. Tenders with revised/modified rates/offer after opening of the tenders shall be summarily rejected and the entire Earnest Money Deposit (EMD) submitted with the tender shall be forfeited.
10. The tender is not transferable under any circumstances.
11. Telegraphic, conditional or incomplete tenders shall not be accepted. Canvassing of any kind, direct or indirect shall lead to disqualification of the Bidder.

**Name and Signature of bidder with seal**

**Qualifying information:**

S. No	Details requested by NIT Andhra Pradesh	Details furnished by the firm
1)	Name of the bidder	
2)	Valid correspondence Address, Email, and contact details/Telephonenumber of bidder	
3)	Status of Ownership of the firm	a) Proprietor b) Partnership c) Registered firm d) Unregistered firm e) Body Corporate
4)	Statutory Registrations (Copies MayPlease be attached)	a) GST: b) PAN: c) VAT: D) Any other
5)	Earnest money Deposit (EMD) & Processing fee details;	<u>EMD:</u> DD no._____DD Date: _____ Bank Name: _____ <u>Processing fee:</u> DD no._____DD Date: _____ Bank Name: _____
6)	Bank details of the Firm (Copies MayPlease be attached)	

**List of Housekeeping Items to be supplied**

S.NO	NAME OF THE ITEM	BRAND/MAKE
1	Acid	Certified Brand
2	Black Phenyl	Certified Brand
3	Perfume/Herbal Phenyl	Certified Brand
4	Micro Power/Soap oil (Multi-Purpose Cleaning Liquid)	Certified Brand
5	Scale Remover	Certified Brand
6	Floor Cleaner /Citronella Oil/Lemon Grass Oil (Perfumed, Tiles Shining Purpose)	Certified Brand
7	Toilet Cleaning Liquid	Harpic/Domex/ Sani fresh/CIF/Equivalent Brand
8	Glass Cleaner liquid	Colin/Windex/ Equivalent brand
9	Room freshener liquid	Certified Brand
10	Hand wash Bottle with liquid-500 ml	Lifebuoy/Dettol/Godrej/Savlon/Equivalent Brand
11	Hand wash liquid	Lifebuoy/Dettol/Godrej/Savlon/Equivalent Brand
12	Bleaching Powder	DCM/Vikram/Luxxuro/Hypox/Equivalent Brand
13	Sink Block Cleaning Powder	Drainex/Harpic/Equivalent Brand
14	Sodium Hypo Chloride	Certified Brand
15	Naphthalene Balls	Certified Brand
16	A1 Urinal Cubes	Sani Fresh/Odonil/Equivalent Brand
17	Coconut Brooms (Floor Cleaning Brooms) Size:2.5-3ft, Weight-400gms	Good Quality
18	Soft Brooms (Floor Cleaning Brooms) Size: 2.5-3 feet, Weight - 250- 300gms	Monkey 555/ Gopuram/777/Equivalent Brand
19	Cobweb Stick Plastic - Brush Type (Size: 6-8 feet) expandable up to 10feet	Certified Brand
20	Cobweb Stick Plastic - Round Type (Size: 6-8 feet) expandable up to 10feet	Certified Brand
21	Cobweb Sticks Bamboo (15 Feet)	Good Quality
22	Cobweb Sticks Bamboo (30 Feet)	Good Quality
23	Road Sweeping Sticks with brooms	Good Quality
24	Dry floor Mop (Dust Control Mop) 67X14X5 (18")	Certified Brand
25	Wet mop stick with base (Weight greater than 300 gm without stick)	Certified Brand
26	Mop sticks 5 feet's (only sticks)	Certified Brand

27	Mop Refills more than 300gm	Certified Brand
28	Floor Wipers with stick (5 feet Aluminium stick and 15 inches wipers)	Certified Brand
29	Glass Cleaner Wipers Expendable up to 4 to 5 feet	Gala/ Vaidue/ Scotchbrite/Equivalent Brand
30	Floor cleaning Brushes (Plastic Handle cleaning Hard push Broom Light weight size: 3.5-4 feet)	Certified Brand
31	Plastic Toilet Brushes Double Side - Hokey Type (Size: 10.9X7X19 inches)	HIC/Gala/Cello/Equivalent Brand
32	Plastic Toilet Brushes - Round Type (Size: 10.9X7X19 inches)	HIC/Gala/Cello/Equivalent Brand
33	Dust Pans - Plastic	Certified Brand
34	Buckets - 5 Ltrs Capacity	Chetan/Cello/ Supreme/Equivalent Brand
35	Buckets - 16 Ltrs Capacity	Chetan/Cello/ Supreme/Equivalent Brand
36	Urinal Screen mat fresh scented	Good Quality
37	Garbage Bags (Size:19"X21", 25"X30",29"X39",30"X50")	Certified Brand
38	Room Air Freshener - Spray (Sandal, Rose, Jasmine, Lime, Lavender)-300ml	Odonil/ Godrej/ Air O Matic/ Ambi Pur/Equivalent Brand
39	Bathroom Freshener- Pocket	Odonil/ Godrej/ Air O Matic/ Ambi Pur/Equivalent Brand
40	Agarbathi - 100 sticks pack (Sandal, Rose, Jasmine, Lime, Lavender)	Certified Brand
41	Flying Insect Killer - Spray (625ml)	Baygon/Hit/Mortein/Equivalent Brand
42	Gum shoes Light Weight	Tiger/Paragon/Allen Cooper/Hillson/Equivalent Brand
43	Safety Protective Glasses - Transparent	Certified Brand
44	Hand Gloves - Rubber Type (Bathroom Cleaning Use)	Sense Touch/Equivalent Brand
45	Hand Gloves Disposal	Certified Brand
46	Hair covers Gloves Disposable	Certified Brand
47	Mirror Cleaning Cloths (Size: 30X30 C.M.)	Certified Brand
48	Green Scrubbers	Gala/ Scotchbrite /Exo/Equivalent Brand
49	Steel scrubbers (Stainless steel)	Gala/ Scotchbrite /Exo/Equivalent Brand
50	Sponges	Certified Brand
51	Wallcare Blades	Certified Brand

52	Spray bottles 500ml (Empty bottles)	Good Quality
53	Wood Polish Chemical (R-4 Chemical)	Diversey Taski/ Equivalent brand
54	Feather Brushes	Certified Brand
55	Bathroom scrubbing brush with hand	Certified Brand
56	Plunger	Gala/Certified Brand
57	Microfiber duster cloths	Certified Brand
58	Plastic Empty Spray Bottle for Liquid, fogging	KWEL/Glamezone
59	Bottle cleaning Brush	Redcrush/ Brand Certified
60	Long Plastic Handle Carpet Brush with Long Bristles	Livronic/Certified Brand
61	Dust pan Brush	Gala/Certified Brand
62	Sink Brush	Spotzero by Milton/ Certified Brand
63	Face Mask (Disposable)	Good Quality
64	Door Mats (300mm*450mm)	Certified Brand
65	Glass Squeegee wiper	The Earth Store/ Certified Brand
66	Surgical masks	Good Quality



**DECLARATION**

(To be provided on letter head of the Bidder and submit along with technical bid)

I / We \_\_\_\_\_ do hereby certify that our firm is not blacklisted and no enquiries / cases are pending against us by Govt. of India / Govt. of Andhra Pradesh or by any State Board Universities, since inception of the firm / company.

All the terms and conditions given in the tender draft with **File No: NITANP/SMMD/TENDER/2025-26/37, Date: 29.08.2025** **"For Supply of Housekeeping Items"** issued by the NIT Andhra Pradesh, Tadepalligudem, are acceptable to us.

We also certify that the information mentioned in the submitted documents is true and complete in any every respect and explicitly agree that in case at a later date it is found out by the Institute (NIT Andhra Pradesh, Tadepalligudem) that any details provided herein by us are incomplete/incorrect, any contract given to us may be summarily terminated forthwith, our firm may be blacklisted, and that the Institute may also initiate any other legal/penal proceedings, as deemed fit by it.

Date:

Authorized Signatory

Name:

Place:

Designation:

Company:

Contact No:

Company Seal:

**FINANCIAL BID (On Firm Letterhead)**

Ref. No.: NITANP/SMMD/TENDER/2025-26/37

DATE: 29.08.2025

**CATEGORY - I**

S.NO	NAME OF THE ITEM	BRAND/MAKE	QTY	UNITS	RATE PER UNIT
1	Acid	Certified Brand	1	Ltr	
2	Black Phenyl	Certified Brand	1	Ltr	
3	Perfume/Herbal Phenyl	Certified Brand	1	Ltr	
4	Micro Power/Soap oil (Multi-Purpose Cleaning Liquid)	Certified Brand	1	Ltr	
5	Scale Remover	Certified Brand	1	Ltr	
6	Floor Cleaner /Citronella Oil/Lemon Grass Oil (Perfumed, Tiles Shining Purpose)	Certified Brand	1	Ltr	
7	Toilet Cleaning Liquid	Harpic /Domex / Sani Fresh / CIF/Equivalent Brand	1	Ltr	
8	Glass Cleaner liquid	Colin/WindeX/Equivalent Brand	1	Ltr	
9	Room freshener liquid	Certified Brand	1	Ltr	
10	Hand wash Bottle with liquid-500 ml	Lifebuoy/Dettol/Godrej/Savlon/Equivalent Brand	1	Nos	
11	Hand wash liquid	Lifebuoy/Dettol/Godrej/Savlon/Equivalent Brand	1	Ltrs	
12	Bleaching Powder	DCM/Vikram/Luxxuro/Hypox/Equivalent Brand	1	Kgs	
13	Sink Block Cleaning Powder	Drainex/Harpic/Equivalent Brand	1	Kgs	
14	Sodium Hypo Chloride	Certified Brand	1	Ltr	
15	Naphthalene Balls	Certified Brand	1	Kgs	
16	A1 Urinal Cubes	Sani Fresh/ Odonil / Equivlanet brand	1	Box	
17	Room Air Freshener - Spray (Sandal, Rose, Jasmine, Lime, Lavender)- 300ml	Odonil/Godrej / Air O Matic/ Ambi Pur/Equivalent Brand	1	Nos	
18	Bathroom Freshener- Pocket	Odonil/Godrej / Air O Matic/ Ambi Pur/Equivalent Brand	1	Nos	
19	Agarbathi - 100 sticks pack (Sandal, Rose, Jasmine, Lime, Lavender)	Certified Brand	1	Nos	
20	Flying Insect Killer - Spray (625ml)	Baygon/Hit/Mortein/Equivalent Brand	1	Nos	
21	Spray bottles 500ml (Empty bottles)	Good Quality	1	Nos	
22	Wood Polish Chemical (R-4 Chemical)	Diversey Taski/Equivalent brand	1	Ltr	

**CATEGORY - II**

S.NO	NAME OF THE ITEM	BRAND/MAKE	QTY	UNITS	RATE PER UNIT
1	Coconut Brooms (Floor Cleaning Brooms) Size:2.5-3ft, Weight-400gms	Good Quality	1	Nos	
2	Soft Brooms (Floor Cleaning Brooms) Size: 2.5-3 feet, Weight - 250- 300gms	Monkey 555/ Gopuram/777/Equivalent Brand	1	Nos	
3	Cobweb Stick Plastic - Brush Type (Size: 6-8 feet) expandable up to 10feet	Certified Brand	1	Nos	
4	Cobweb Stick Plastic - Round Type (Size: 6-8 feet) expandable up to 10feet	Certified Brand	1	Nos	
5	Cobweb Sticks Bamboo (15 Feet)	Good Quality	1	Nos	
6	Cobweb Sticks Bamboo (30 Feet)	Good Quality	1	Nos	
7	Road Sweeping Sticks with brooms	Good Quality	1	Nos	
8	Dry floor Mop (Dust Control Mop) 67X14X5 (18")	Certified Brand	1	Nos	
9	Wet mop stick with base (Weight greater than 300 gm without stick)	Certified Brand	1	Nos	
10	Mop sticks 5 feet's (only sticks)	Certified Brand	1	Nos	
11	Mop Refills more than 300gm	Certified Brand	1	Nos	
12	Floor Wipers with stick (5 feet Aluminium stick and 15 inches wipers)	Certified Brand	1	Nos	
13	Glass Cleaner Wipers Expendable up to 4 to 5 feet	Gala/ Vaidue/ Scotchbrite/Equivalent Brand	1	Nos	
14	Floor cleaning Brushes (Plastic Handle cleaning Hard push Broom Light weight size: 3.5-4 feet)	Certified Brand	1	Nos	
15	Plastic Toilet Brushes Double Side - Hokey Type (Size: 10.9X7X19 inches)	HIC/Gala/Cello/Equivalent Brand	1	Nos	
16	Plastic Toilet Brushes - Round Type (Size: 10.9X7X19 inches)	HIC/Gala/Cello/Equivalent Brand	1	Nos	
17	Dust Pans - Plastic	Certified Brand	1	Nos	
18	Buckets - 5 Ltrs Capacity	Chetan/Cello/ Supreme/Equivalent Brand	1	Nos	
19	Buckets - 16 Ltrs Capacity	Chetan/Cello/ Supreme/Equivalent Brand	1	Nos	
20	Urinal Screen mat fresh scented	Good Quality	1	Nos	
21	Garbage Bags (Size:19"X21", 25"X30",29"X39",30"X50")	Certified Brand	1	Kgs	
22	Gum shoes Light Weight	Tiger/Paragon/Allen Cooper/Hillson/Equivalent	1	Nos	

		Brand			
23	Safety Protective Glasses - Transparent	Certified Brand	1	Nos	
24	Hand Gloves - Rubber Type (Bathroom Cleaning Use)	Sense Touch/Equivalent Brand	1	Set	
25	Hand Gloves Disposal	Certified Brand	1	Pair	
26	Hair covers Gloves Disposable	Certified Brand	1	Nos	
27	Mirror Cleaning Cloths (Size: 30X30 C.M.)	Certified Brand	1	Nos	
28	Green Scrubbers	Gala/ Scotchbrite /Exo/Equivalent Brand	1	Nos	
29	Steel scrubbers (Stainless steel)	Gala/ Scotchbrite /Exo/Equivalent Brand	1	Nos	
30	Sponges	Certified Brand	1	Nos	
31	Wallcare Blades	Certified Brand	1	Nos	
32	Feather Brushes	Certified Brand	1	Nos	
33	Bathroom scrubbing brush with hand	Certified Brand	1	Nos	
34	Plunger	Gala/Certified Brand	1	Nos	
35	Microfiber duster cloths	Certified Brand	1	Nos	
36	Plastic Empty Spray Bottle for Liquid, fogging	KWEL/Glamezone	1	Nos	
37	Bottle cleaning Brush	Redcrush/ Brand Certified	1	Nos	
38	Long Plastic Handle Carpet Brush with Long Bristles	Livronic/Certified Brand	1	Nos	
39	Dust pan Brush	Gala/Certified Brand	1	Nos	
40	Sink Brush	Spotzero by Milton/ Certified Brand	1	Nos	
41	Face Mask (Disposable)	Good Quality	1	Box	
42	Door Mats (300mm*450mm)	Certified Brand	1	Nos	
43	Glass Squeegee wiper	The Earth Store/ Certified Brand	1	Nos	
44	Surgical masks	Good Quality	1	Nos	

\* Certified Brand means any Government authorized agency to certify the quality of chemicals or materials mentioned in the tender document by ISI/BIS/ISO/PCB.

**NOTE:**

1. The bidder may participate either in one or both the categories mentioned above. However, all the goods under the respective category must be quoted in the financial bid.
2. The partially quoted categories will be considered as invalid. Hence, the bid shall be treated unresponsive, if both categories are considered as invalid.
3. The total prices of each category of all valid bids shall be compared. The lowest bidder who stands at L1 for each category will be awarded with rate contract to respective category.

4. The unit rates quoted should be inclusive of GST and any other statutory Central / State Govt. taxes along with transport charges to NIT Andhra Pradesh.
5. There shall be no demand for volume of order if rate contract is awarded.
6. Rate quoted should be valid for the agreement period from the date of signing of the agreement.
7. In case of tie, the contract will be awarded to the firm having highest average annual turnover for the FY.2021-22, 2022-23 & 2023-24

**Signature of the Authorized Signatory**

**Name:**

**Designation:**

**Address:**

**Tel./Mobile No.:**

**E-mail ID:**

**Date:**

**Seal of the Firm:**